



**PEOPLES**  
Community Health Clinic

## **Dental Assistant Opportunity**

**“Join our mission to provide healthcare for all.”**

Peoples Community Health Clinic, Inc. (Peoples Clinic) is a nonprofit health care clinic guided by its mission statement to provide access to affordable, compassionate, high quality health care for all, while helping to improve the health of the community as a whole.

We are looking for a **40 hour per week Dental Assistant for our Waterloo and Clarksville Satellite locations** to join our team.

This position will:

- Assist dental staff and providers with patient care.
- Schedule patient appointments in person and by phone.
- Perform reception functions within the dental department.

Qualifications for this position include:

- Certified dental assistant or be of registered status.
- Minimum 1-year dental assistant experience preferred.
- Working knowledge of MS Office products. Must be comfortable moving within an electronic dental record system regularly.
- Ability to work with a diverse patient population.

### **Benefits**

Peoples Community Health Clinic, Inc. offers a generous benefits package that includes health and dental coverage, short and long term disability coverage, 401(k) retirement plan, seven paid holidays annually, vacation and sick leave.

**Interested individuals are encouraged to send a resume and cover letter to Human Resources, Peoples Clinic: **Mail:** 905 Franklin Street, Waterloo, IA 50703.**

**Fax:** 319-874-3125; **Email:** [hrjobs@peoples-clinic.com](mailto:hrjobs@peoples-clinic.com)

**Website:** [peoples-clinic.com](http://peoples-clinic.com) under “Join Our Team”