

BYLAWS OF FORT DODGE DISTRICT DENTAL SOCIETY, REVISED 1960

CHAPTER I

Name

This Society shall be called the Fort Dodge District Dental Society.

CHAPTER II

Aims and Objects

The aims and objects of this Society shall be the same as the objects and purposes of the Iowa Dental Association, Namely, to encourage the improvement of the health of the public, and to promote the Art and Science of Dentistry.

CHAPTER III

Membership

Sec. 1. MEMBERSHIP DEFINED: Members of this Society shall be dentists who are legally and ethically practicing their profession in the State of Iowa and who shall have been admitted to membership pursuant to the Bylaws of this Society duly adopted.

Explanatory note: A dentist who has retired from active practice or who is engaged in activities furthering the objectives of this society may be considered to be practicing dentistry in Iowa within the meaning of this section.

Sec. 2. CLASSIFICATION: They shall consist of Active, Junior, Honorary and Life Members as defined by the Constitution and Bylaws of the Iowa Dental Association. Junior, Honorary, and Life Members shall enjoy all privileges of this Society in all respects as provided by the Bylaws of the Iowa Dental Association.

Sec. 3. APPLICATION FOR MEMBERSHIP AND ELECTION: Candidates for membership shall make application in writing and shall state place and date of graduation and date of registration or license. Each application must be endorsed by two members of the Society and shall be approved by the Membership Committee. The candidate shall then be elected by a majority vote of the District membership at any annual or special meeting.

Sec. 4. CHANGE OF MEMBERSHIP: Any member of any District Society may change his membership from the District in which he practices or in which he is a member to any other district upon receiving permission by a majority vote from the district of which he is a member at their regular meeting and by making application on a prescribed form to and being accepted by the district to which his membership is to be changed and thereafter the member shall pay dues to the District Society to which his membership has been changed; provided, however that any dentist practicing within the jurisdiction of a district society on becoming a member of the Iowa Dental Association must first become a member through the District Society in the district in which he practices before becoming eligible to change membership to another District Society as herein provided. But application to another district does not deprive him, or her, of membership in his, or her original district until the membership is accepted by the district to which application is made.



Sec. 5. BREACH OF ETHICS: Any member of this Society who violates the Principles of Ethics may be reported in writing to the Ethics Committee by any five (5) members in good standing and, upon receiving the report of the Committee, the Society may exonerate, suspend, or expel such member by a 2/3 vote of the members present at the annual meeting, or any special meeting called for that purpose. Such member shall have served upon him by the Secretary, at least thirty(30) days previous to the time of the meeting at which said complaint is to be acted upon, a written notice of said time and place of hearing and a copy of the specific charges against him.

Sec. 6. APPEAL: Any dentist who may feel aggrieved at the action of this Society toward him shall have the right to appeal in writing to the House of Delegates of the Iowa Dental Association through the State Secretary.

Sec. 7. RESIGNATION: Any member may resign, except in cases where charges which may lead to his suspension or expulsion have been brought against him, provided all arrears due this Society have been paid.

#### CHAPTER IV

##### Officers

Sec. 1. OFFICERS: The officers of this Society shall be a president, president-elect, vice president, secretary and treasurer. They with the exception of the president, shall be elected by ballot at the annual meeting of this Society. The president shall be nominated and elected at the session held one(1) year previous to his installation and shall be known as the president-elect until his installation.

Sec. 2. TRUSTEE: The Trustee to the Board of Trustees of the Iowa Dental Association shall be elected by ballot for a term of three(3) years. The consecutive tenure of the trustee shall be limited to two(2) terms of three (3) years each.

Sec. 3. DELEGATES: The Delegates shall consist of the Secretary, who shall act as chairman; the President, President-Elect and two elective members. The elective members shall be elected by ballot annually.

Sec. 4. VOTING: When there is but one candidate for office the ballot can be dispensed with by unanimous vote.

#### CHAPTER V

##### Duties of Officers, Trustee and Delegates

Sec. 1 DUTIES OF THE PRESIDENT: The president shall preside at all meetings of the Society and shall perform all duties usually devolving on a presiding officer. He shall appoint each year one or more members, as the case may be, to serve on each of the following standing committees: Executive, Membership, Journal, Ethics, and Auditing. He shall appoint each year one or more members to any special committee he may deem necessary. He shall be a member ex officio to all committees.

Sec. 2. DUTIES OF PRESIDENT ELECT: The president-elect shall assist the president and become an ex officio member of all committees. He shall act as superintendent of clinics of the Iowa Dental Association, and shall cooperate in arranging the clinical program for the annual meeting of the Iowa Dental Association.



Sec. 3. DUTIES OF THE VICE PRESIDENT: The vice president shall take the place of the president in his absence and become an ex officio member of all committees.

Sec. 4. DUTIES OF THE SECRETARY: The secretary shall perform all the duties usually devolving on such an officer. In connection with the president he shall certify to all official acts of the Society. He shall collect from the members the annual dues and shall pay the same to the Treasurer, taking a receipt therefor. He shall keep a record of the members of this District Society. He shall promptly make such reports as the Secretary of the Iowa Dental Association may request. The secretary shall provide each delegate to the House of Delegates of the Iowa Dental Association with proper credentials and thirty (30) days prior to the annual meeting of the Iowa Dental Association he shall notify and certify to the Secretary of the Iowa Dental Association the names of the regularly elected delegates and alternates. He shall be a member and chairman of the official delegates duly elected from said District Society and attending the House of Delegates of the Iowa Dental Association.

Sec. 5. DUTIES OF THE TREASURER: The treasurer shall receive all money collected by the secretary, giving his receipts for the same, pay all orders drawn on him signed by the president, and the secretary, and submit a complete report at each annual meeting. Appropriations for other than the legitimate expenses of the Society shall not be paid out of the treasury.

Sec. 6. DUTIES OF THE TRUSTEE TO THE BOARD OF TRUSTEES: The trustee to the Board of Trustees shall be the official representative of this Society in the management of the Iowa Dental Association. He shall present to the Iowa Dental Association such business as the District Society may direct. He shall make all necessary reports to the District Society at its next regular or special meeting after the adjournment of the Iowa Dental Association Session. He shall call a meeting of the delegates prior to the first meeting of the House of Delegates of the Iowa Dental Association and brief them on all pending legislation.

Sec. 7 DUTIES OF DELEGATES: Delegates shall represent the District Society in the deliberations of the House of Delegates of the Iowa Dental Association and shall have full authority to act for and represent the District Society. The chairman shall see that the delegation is in attendance at meetings of the House of Delegates and to see that the full representation of this Society is provided for in accordance with the Bylaws of the Iowa Dental Association.

## CHAPTER VI

### Committees

The following shall be standing committees: Executive, Membership, Ethics, Auditing and the Iowa Dental Journal. One member shall be appointed annually by the president, each to serve three(3) years and until a successor is duly appointed. The senior member of each committee, except the executive, shall be its chairman.

## CHAPTER VII

### Duties of committees

Sec. 1. EXECUTIVE COMMITTEE: The executive committee shall consist of three active members. It shall make all arrangements, not otherwise herein provided for, for holding each annual meeting, selection of quarters wherein to hold meetings, prepare a suitable literary program and order of business for each session.

Sec. 2. MEMBERSHIP COMMITTEE: The membership committee shall consist of three active members who shall endeavor to secure as members every reputable practitioner of dentistry within the jurisdiction of this Society.

Sec. 3. COMMITTEE ON ETHICS: The committee on ethics shall consist of three active members who shall report to the Society on the qualifications of all applicants for membership. They shall thoroughly investigate any reported violation of the Principle of Ethics and report on same to this Society.

Sec. 4. AUDITING COMMITTEE: The auditing committee shall consist of three active members who shall audit the accounts of the secretary and treasurer, and make a report at the annual meeting of this Society.

Sec. 5. IOWA DENTAL JOURNAL COMMITTEE: The committee on the Iowa Dental Journal shall consist of three or more members, the chairman becoming an Associate Editor of the Journal. They shall collect and edit news items of the District and forward same to the Editor.

## CHAPTER VIII

### Government

All provisions in the Articles of Incorporation and Bylaws of the Iowa Dental Association which apply directly to district societies shall be considered a part of the government of this Society.

## CHAPTER IX

### Meetings

Sec. 1. ANNUAL MEETINGS: This Society shall hold an annual meeting each year between the annual meeting of the Iowa Dental Association and December 31st following.

Sec. 2. SPECIAL MEETINGS: Special meetings may be arranged for during the annual meeting, or shall be called by the president at the request of twenty-five (25%) percent of the district membership.

Sec. 3. QUORUM: Fifteen (15) members shall constitute a quorum for the transaction of business.

Sec. 4. RULES OF ORDER: Roberts' Rules of Order shall be authority on all points of order not mentioned in the Constitution and these Bylaws.



## CHAPTER X

### Dues - Suspension & Reinstatement

Sec. 1. THE ANNUAL DUES of this Society shall be not less than six (6) dollars, plus the prevailing annual per capita dues of the American Dental Association and the Iowa Dental Association. Of this amount the Iowa Dental Association and the American Dental Association dues shall be forwarded to the Secretary of the Iowa Dental Association which, when received by him, shall establish the full membership of the members of this Society in the Iowa Dental Association and the American Dental Association. Such dues shall be payable annually by each member except Honorary members and Life members of the Iowa Dental Association who shall be exempted from payment of District and Iowa Dental Association dues as provided for in Chapter XI, Sec. 4., of the Bylaws of the Iowa Dental Association.

Sec. 2. JUNIOR MEMBERS: Student members of the American Dental Association shall, upon filing a regular application, be admitted to membership without the payment of dues for the remainder of the calendar year in which they complete their studies. The following year they shall be required to pay only the prevailing American Dental Association dues; thereafter, they shall pay the regular per capita dues of the District, Iowa Dental Association and the American Dental Association.

Sec. 3. SUSPENSION AND REINSTATEMENT: An active member whose dues for the current year have not been paid by March 31st of that year shall cease to be a member of the Society. An active member whose dues for the current year have not been paid by March 31st may be reinstated to membership by paying his arrears not later than the next annual session of his District Society. Thereafter, such person may be reinstated to membership by making application therefor and by paying to the District Secretary in full the then current District, Iowa Dental Association and American Dental Association dues, plus a reinstatement fee to be divided equally between the Iowa Dental Association and the District Society of the district in which he is a member at the time of his application for reinstatement. The reinstatement fee shall be five ( 5 ) dollars.

## CHAPTER XI

### Principles of Ethics

The Principle of Ethics of the American Dental Association and of the Iowa Dental Association shall be the Principle of Ethics of this Society.

## CHAPTER XII

### Amendments

These Bylaws may be amended at any annual meeting of the Society by a two-thirds (  $\frac{2}{3}$  ) vote of the members present, provided the amendment has been submitted in writing at the previous annual meeting. The standing rules may be amended at any meeting by a two thirds (  $\frac{2}{3}$  ) vote.

## CHAPTER XIII

### Installation

The installation of officers shall take place just before adjournment of the annual meeting.

### Standing Rules

1. The annual meeting will be held on the last Monday of September.
2. The spring meeting will be held on the last Monday in March.
3. The Executive Committee shall, when possible, be composed of the President-Elect, Vice President, and Secretary. The President-Elect shall be the chairman.