

BY-LAWS OF SOUTHEAST IOWA DISTRICT DENTAL SOCIETY
(Revised April 1, 1974)

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CHAPTER 1

Name

This society shall be called the Southeast Iowa District Dental Society.

CHAPTER 11

Aims and Objects

The aims and objects of this Society shall be the same as the objects and purposes of the Iowa Dental Association as specified in its Articles of Incorporation.

CHAPTER 111

Membership

Sec. 1. MEMBERSHIP DEFINED: Members of this Society shall be dentists who are legally and ethically practicing their profession in the State of Iowa, and who shall have been admitted to membership pursuant to the By-laws of this Society duly adopted.

Explanatory Note: A dentist who has retired from active practice, or who is engaged in activities furthering the objectives of this Society may be considered to be practicing dentistry in Iowa within the meaning of this section.

Sec. 2. CLASSIFICATION: They shall consist of Active, Junior, Honorary, and Life members as defined by the Constitution and By-laws of the Iowa Dental Association. Junior, Honorary, and Life Members shall enjoy all privileges of this Society in all respects as provided by the By-laws of the Iowa Dental Association.

Sec. 3. APPLICATION FOR MEMBERSHIP AND ELECTION: Candidates for membership shall make application in writing and shall state place and date of graduation and date of registration or license. Each application must be endorsed by two members of the Society, and shall be approved by the Membership Committee. The candidate shall then be elected by a majority vote of the District membership at any annual or special meeting.

Sec. 4. CHANGE OF MEMBERSHIP: Any member of any District Society may change his membership from the District in which he practices, or in which he is a member, to any other district upon receiving permission by a majority vote from the district of which he is a member at their regular meeting, and by making application on a prescribed form to and being accepted by the district to which his membership is to be changed, and thereafter the member shall pay dues to the district to which his membership has been changed; provided, however, that any dentist practicing within the jurisdiction of a District Society on becoming a member of the State Association must first become a member through the District Society in the district in which he practices before becoming eligible to change membership to another district Society as herein provided. But application to

another district does not deprive him, or her, of membership in his, or her, original district until the membership is accepted by the district to which application has been made.

Sec. 5. BREACH OF ETHICS: Any member of this Society who violates the Code of Ethics may be reported in writing to the Professional Relations Committee by any member in good standing. The Committee shall investigate all charges, and report their findings to the Society. Upon receiving the report of the Committee, the Society may exonerate, suspend, or expel such member by a 2/3 vote of the members present at the annual meeting, or any special meeting called for that purpose. Such member shall have served upon him by the secretary, at least thirty (30) days previous to the time of the meeting at which said complaint is to be acted upon, a written notice of said time and place of hearing, and a copy of the specific charges against him.

Sec. 6. APPEAL: Any dentist who may feel aggrieved at the action of this Society towards him shall have the right to appeal in writing to the House of Delegates of the Iowa Dental Association through the State Executive Secretary.

Sec. 7. RESIGNATION: Any member may resign, except in cases where charges which may lead to his suspension or expulsion have been brought against him, provided all arrears due this Society have been paid.

CHAPTER IV

Officers

Sec. 1. OFFICERS: The Officers of this Society shall be a President, President-Elect, Vice-President, Secretary, and Treasurer. They, with the exception of the President, shall be elected by voice vote, unless the presiding officer or members desire otherwise, at the annual Fall meeting of this Society. The President shall be nominated and elected by voice vote, unless the presiding officer or members desire otherwise, at the session held one (1) year previous to his installation and shall be known as the President-Elect until his installation.

Sec. 2. TRUSTEE: The Trustee to the Board of Trustees of the Iowa Dental Association shall be elected by voice vote, unless the presiding officer or members desire otherwise, for a term of three (3) years. The consecutive tenure of the Trustee shall be limited to two (2) terms of three (3) years each. In addition he may complete an unexpired vacancy prior to the two consecutive terms. Should a Trustee if for any reason fail to complete his three year term, the vacancy will be temporarily filled by the appointment of a member of this district by the president with approval of the Executive committee. He will serve until the next semi-annual meeting, at which time an election will be held to fill the remaining unexpired term.

Sec. 3. DELEGATES: The Delegates shall consist of the Secretary, who shall act as chairman; The President, President-elect, Vice-President, and Treasurer, Five (5) alternate delegates shall be elected annually by voice vote, unless the presiding officer or members desire otherwise.

CHAPTER V

Duties of Officers, Trustee and Delegates

Sec. 1. DUTIES OF THE PRESIDENT: The President shall preside at all meetings of the Society, and shall perform all duties usually devolving on a presiding officer. He shall appoint each year one or more members, as the case may be, to serve on each of the following standing committees: Executive, Membership, Journal, Professional Relations, Nominations, Peer Review, and Auditing. He shall appoint each year one or more members to any special committee he may deem necessary. He shall be a member ex-officio of all committees.

Sec. 2. DUTIES OF THE PRESIDENT-ELECT: The President-elect shall assist the President and shall become an ex-officio member of all committees. At the installation of officers at the next annual meeting following that at which he was elected, he shall become President of this Society. He shall act as Superintendent of Clinic, and shall serve as an assistant to the Superintendent of Clinics of the State Association, and shall cooperate in arranging the Clinical program of the annual meeting of the State Association. He shall secure the programs for the Semi-annual meetings of the District. *Table clinics for May meeting.*

Sec. 3. DUTIES OF THE VICE-PRESIDENT: The Vice-President shall take the place of the President in his absence, and shall perform such other duties as ordinarily pertain to his office. He will act as coordinator with the Local Arrangement Committee where the District Meeting is held. *Programs for year (2 district meetings)*

Sec. 4. DUTIES OF THE SECRETARY: The Secretary shall perform all the duties usually devolving on such an officer. In connection with the President he shall certify to all official acts of the Society. He shall keep a record of the members of this district society. He shall promptly make such reports as the Executive Secretary of the State Association may request. The Secretary shall provide each delegate to the House of Delegates of the Iowa Dental Association with proper credentials thirty (30) days prior to the annual meeting of the Iowa Dental Association. He shall notify and certify to the Secretary of the Iowa Dental Association, the names of the regularly elected delegates and alternates. He shall be a member, and chairman, of the official delegates duly elected from the Southeast Iowa District Dental Society attending the House of Delegates of the Iowa Dental Association.

Sec. 5. DUTIES OF THE TREASURER: The Treasurer shall receive all money collected by the Secretary, giving his receipts for the same; pay all orders drawn on him signed by the President and the Secretary; and submit a complete report at each annual meeting. Appropriations for other than the legitimate expenses of the Society shall not be paid out of the treasury.

Sec. 6. DUTIES OF THE TRUSTEE TO THE BOARD OF TRUSTEES: The Trustee to the Board of Trustees shall be the official representative of this society in the management of the Iowa Dental Association. He shall present to the State Association such business as the District Society may direct. He shall make all necessary reports to the District Society at its next regular or special meeting after the adjournment of the Iowa Dental Association session. He shall call a meeting of the delegates prior to the first meeting of the House of Delegates of the Iowa Dental Association and brief them on all pending legislation.

Sec. 7. DUTIES OF DELEGATES: Delegates shall represent the District Society in the deliberations of the House of Delegates of the Iowa Dental Association, and shall have full authority to act for and represent the District Society. The chairman shall see that the delegation is in attendance at the meetings of the House of Delegates, and shall see that the full representation of this society is provided for in accordance with the By-laws of the Iowa Dental Association.

CHAPTER VI

Committees

The following shall be the standing committees. Executive, Membership, Professional Relations, Auditing, Iowa Dental Journal, Nominating, and Peer Review. One member shall be appointed annually by the President, each to serve three (3) years and until a successor is duly appointed. The senior member of each committee shall be its chairman.

CHAPTER VII

Duties of Committees

Sec. 1. EXECUTIVE COMMITTEE: The Executive committee shall consist of three active members. It shall make all arrangements, not otherwise herein provided for, for holding each annual meeting, selection of quarters wherein to hold meetings, prepare a suitable literary program and order of business for each session.

Sec. 2. MEMBERSHIP COMMITTEE: The Membership committee shall consist of three active members who shall endeavor to secure as members every reputable practitioner of dentistry within the jurisdiction of this society.

Sec. 3. PROFESSIONAL RELATIONS COMMITTEE: The Professional Relations committee shall consist of three active members. There shall also be one active member appointed to serve as an alternate. In the event that a member of the committee may be involved either directly or indirectly in any matter brought before the committee, this member shall be disqualified, and the alternate will fill his position until the matter is resolved. The committee shall thoroughly investigate any reported violation of the Code of Ethics, and report on same to this Society, in accordance with the procedures set forth in the Code of Ethics. They shall also act to mediate patient to dentist grievances and dentist to dentist professional accountability allegations.

Sec. 4. AUDITING COMMITTEE: The Auditing committee shall consist of three active members who shall audit the accounts of the Secretary, and the Treasurer, and make a report at the annual meeting of this Society.

Sec. 5. IOWA DENTAL JOURNAL COMMITTEE: The committee on the Iowa Dental Journal shall consist of three or more members, the chairman becoming an associate editor of the journal. They shall collect and edit news items of the District, and forward same to the Editor.

Sec. 6. NOMINATING COMMITTEE: The Nominating committee shall consist of three active members. The committee shall present to the membership at annual meetings the names of individual candidates it recommends for election to the various offices. In addition to the recommendations of the nominating committee, nominations may be made from the floor by any member of this society in good standing.

Sec. 7. PEER REVIEW COMMITTEE: The Peer Review committee shall consist of not less than five, nor more than seven active members. The committee will review and evaluate misunderstandings between a third party and a dentist. The request for review can originate from either side. It will not function as a patient grievance committee nor will it establish fees.

CHAPTER VIII

Elective Positions

These positions shall be filled by nominations from the floor, and elected by a voice vote unless otherwise requested.

Sec. 1. Nominee to State Board of Dental Examiners: One person may be elected at the Spring Meeting each year for nomination to the State Board of Dental Examiners. This person must meet the requirements as listed in Section 1 Iowa Dental Practice Act Iowa Code Chapter 153. The name of the elected nominee will be submitted to the Trustee, who will in accordance with the Constitution and By-laws of the Iowa Dental Association present this candidates name to the Board of Trustees.

Sec. 2. Nominee for Vice-President of the Iowa Dental Association: This position will be available to this District every ten (10) years. This election will take place at the semi-annual Spring Meeting preceding our District's rotational turn.

CHAPTER IX

Government

All provisions in the Articles of Incorporation and By-laws of the Iowa Dental Association which apply directly to District Societies shall be considered a part of the government of this society.

CHAPTER X

Meetings

Sec. 1. ANNUAL MEETINGS: This society shall hold two meetings each year between the annual meeting of the Iowa Dental Association.

Sec. 2. SPECIAL MEETINGS: Special meetings may be arranged for during the annual meeting, or shall be called by the President, with the approval of the Executive Committee, or at the request of twenty-five percent (25%) of District membership.

Sec. 3. QUORUM: Fifteen (15) members shall constitute a quorum for the transaction of business.

Sec. 4. PARLIAMENTARY PROCEDURE: The Sturgis Standard Code of Parliamentary Procedure shall be authority on all points of order not mentioned in the Constitution and these By-laws.

CHAPTER XI

Dues-Suspension-Reinstatement

Sec. 1. PAYMENT OF DUES: The annual dues of this society shall be not less than six (6) dollars, plus the prevailing annual per capita dues of the American Dental Association and the Iowa Dental Association. Dues shall be paid to the Executive Director of the Iowa Dental Association, which when received by him shall establish the full membership of the members of this society in the Iowa Dental Association and the American Dental Association. Such dues shall be payable annually by each member except Honorary members and Life members of the State Association who shall be exempt from payment of District and State Dues as provided for in Chapter XI,

Sec. 4., of the By-laws of the Iowa Dental Association. District dues paid to the Executive Secretary of the Iowa Dental Association shall be returned by him to the District Secretary, who in turn shall pay same to the District Treasurer, taking a receipt therefore.

Sec. 2. JUNIOR MEMBERS: Student members of the American Dental Association shall upon filing a regular application be admitted to membership without payment of dues for the remainder of the calendar year in which they complete their studies. The following year they shall be required to pay only the prevailing American Dental Association dues; thereafter, they shall pay the regular per capita dues of the District, State and American Dental Association.

Sec. 3. SUSPENSION AND REINSTATEMENT: An active member whose dues for the current year have not been paid by March 31st of that year shall cease to be a member of this society. An active member whose dues for the current year have not been paid by March 31st may be reinstated to membership by paying his arrears not later than the next annual session of this District society. Thereafter, such person may be reinstated to membership by making application therefore, and by paying to the District Secretary in full, the then current District, State and American Dental Association dues, plus a reinstatement fee of five dollars (\$5.00), said reinstatement fee to be divided equally between the State association and the District society of the district in which he is a member at the time of his application for reinstatement.

CHAPTER XII

Code of Ethics

The Principles of Ethics of the American Dental Association and of the Iowa Dental Association shall be the Principle of Ethics of this Society.

CHAPTER XIII

Amendments

These By-laws may be amended at any meeting of the society by a two-thirds (2/3) vote of the members present provided the amendment has been submitted in writing at a previous meeting held at least ninety (90) days prior to the date of the meeting at which a vote is taken.

CHAPTER XIV

Installation

The installation of officers shall take place just before adjournment of the annual Fall meeting.