



# VACANCY ANNOUNCEMENT

***The Department of Health has a career opportunity for qualified candidates for the following position:***

Title <b>Dentist 1 [Unclassified]</b>			Salary <b>R37 \$112,168.19 - \$160,798.70</b>
Posting Number <b>355-18</b>	Position Number <b>943742</b>	Number of Positions <b>1</b>	Posting Period * From: <b>10/29/2018</b> To: <b>11/12/2018</b>
Location: <b>Division of Community Health Services Oral Health Program 50 E State Street, 6<sup>th</sup> Floor Trenton, NJ 08625</b>			Scope of Eligibility/Open to: <b>Applicants who Meet the Requirements</b>

## GENERAL DESCRIPTION

Under the direct report to the Assistant Commissioner, overseeing Oral Health programming related to preventive dentistry, dental education, and oral hygiene for residents of the State of New Jersey, with focus on disparately impacted populations; Oversees the development of the New Jersey State Oral Health Plan and convenes community and inter-agency stakeholders for the purpose of ensuring that all relevant parties are included in the development and implementation of the Plan; Serves as the inter-agency liaison between the Department of Health and other executive branch agencies to address oral health planning and program implementation within the settings where vulnerable populations may be found; such activity includes, but not limited to liaising with the New Jersey Departments of Environmental Protection, Human Services, Children and Families and Education; Develops programs, oversees oral health grant applications and prepares budget and requisitions to fulfill oral health goals for the State of New Jersey; Prepares reports related to oral health for review by Administrative leadership of the Department of Health, the State Executive, federal funds and the general public; Liaises with grantees, including the federally qualified health centers to ensure that dental services funded with public funds from the Department are appropriately and efficiently expended; Plans, directs, and coordinates the policies and procedures related to oral health services for the State of New Jersey; Plans, organizes, and assigns the work of the organizational unit and evaluates employee performance and conduct, enabling the effective recommendation of the hiring, firing, promoting and disciplining of subordinates; Responds to requests for bill comments and constituency requests related to oral health services; Organizes, trains, and supervises personnel related to oral health services; Remains current in the field of dentistry on a level applicable to title, including serving as the State's lead representative in the Association of State and Territorial Dental Directors and the as the official liaison with the New Jersey Dental Association.

## REQUIREMENTS (EDUCATION / EXPERIENCE / LICENSES)

**LICENSE:** Licensed to practice dentistry in the State of New Jersey and one (1) year of approved dental internship plus one (1) year of additional experience or three (3) years of experience for those not having completed a dental internship. Demonstrated clinical and administrative effectiveness beyond the Dentist 2 level including training, experience, and competency in the administration of pharmacological and/or gaseous analgesia. These must be demonstrated ability to successfully handle a broad segment of dental problems with minimal supervision.

Appointees will be required to possess a driver's license valid in New Jersey only if the operation of a vehicle, rather than employee mobility, is necessary to perform the essential duties of the position.

## IMPORTANT FILING INSTRUCTIONS

If interested in this position, you can reply in one of two ways:

- Forward the required documents electronically to:  
***pstchd@doh.nj.gov***
- Mail the required documents to:  
**Donna Wagner, Administrative Assistant 2  
Community Health Division  
Reference Posting #355-18  
New Jersey Department of Health  
PO Box 364  
Trenton, NJ 08625-0364**

### Required documents:

- cover letter
- resume
- completed application, found at:  
<http://www.nj.gov/health/forms/dpf-663.pdf>

*\* Responses received after the closing date MAY be considered if the position is not filled.*

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- *Newly hired employees must agree to a thorough background check that will include fingerprinting.*
  - *If you are a candidate for a position in our Public Health and Environmental Laboratories, you may be subject to pre- and /or post-employment alcohol and drug testing.*
  - *If you are a candidate for a position that involves direct client care in one of the State facilities/programs, you may be subject to pre- and/or post-employment drug testing/screening. The cost of any pre-employment testing will be at the candidate's expense. Candidates with a positive drug test result, or those who refuse to be tested and/or cooperate with the testing requirement, will not be hired.*
  - *In compliance with federal law, all persons hired will be required to verify identity and eligibility to work in the United States and to complete the required employment eligibility verification form upon hire.*
  - *In accordance with N.J.S.A. 52:14-7, the "New Jersey First Act", all employees must reside in the State of New Jersey, unless exempted under the law. If you do not live in New Jersey, you have one year after you begin employment to relocate your residence to New Jersey.*
  - ***The New Jersey Department of Health is an Equal Opportunity Employer.***